

Introduction

You can update your contact information via your JUPAS account anytime.

You should ensure that your contact information (such as email address, phone numbers and mailing address, *etc.*) is up to date and correct, otherwise you may not receive important messages and correspondence from the JUPAS Office, the 9 JUPAS participating-institutions and the SSSDP institutions.

As email is one of the key channels that the JUPAS Office, the 9 JUPAS participating-institutions and the SSSDP institutions will use to contact you, you must ensure that the settings of your personal email account will not filter out or place such correspondence in the trash / junk bin / spam folders.

If you wish to find out more details about contact information, please visit the section of [“Communication Channels”](#) on the JUPAS website.

Should there be any inconsistency or ambiguity between the English version and the Chinese version, the English version shall prevail.

簡介

你可隨時於「大學聯招辦法」帳戶更新你的通訊資料。

你必須確保你的通訊資料如電郵地址、電話號碼及郵寄地址等為最新及正確無誤，否則可能因而未能收取「大學聯招處」、9 所「大學聯招辦法」參與院校及 SSSDP「資助計劃」院校的重要訊息及信件。

由於電郵乃「大學聯招處」、9 所「大學聯招辦法」參與院校及 SSSDP「資助計劃」院校聯絡你的重要途徑之一，你必須確保你的私人電郵帳戶之設定不會篩選有關資訊及 / 或訊息到垃圾郵件 / 垃圾桶內。

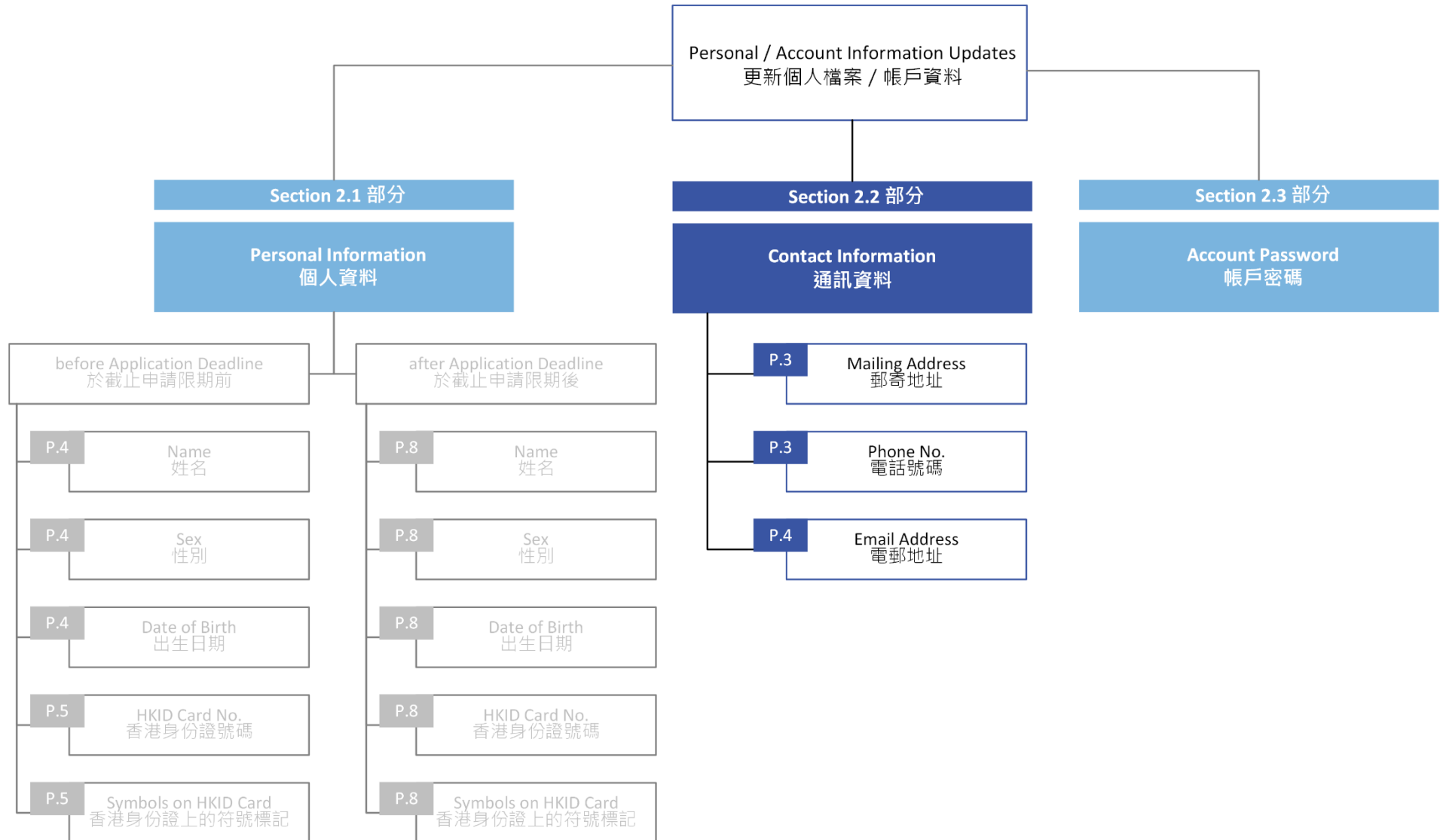
如果你想了解更多關於通訊資料的資訊，請瀏覽「大學聯招辦法」網站的[「通訊途徑」](#)部分。

此中文版本為英文版本譯本，如中、英文兩個版本有任何抵觸或不相符之處，概以英文版本為準。

Last updated on 5 October 2023

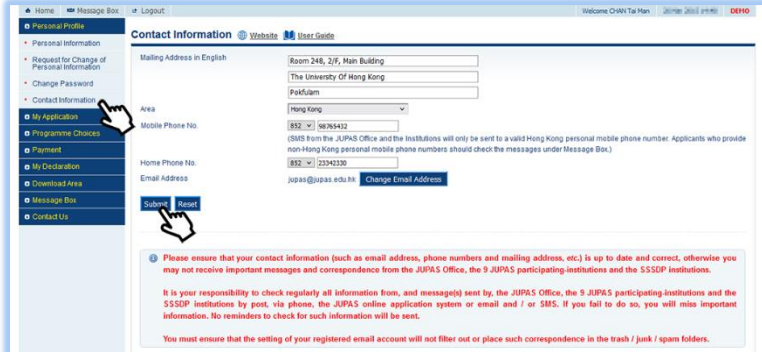
於 2023 年 10 月 5 日更新

Flowchart of Personal / Account Information Updates 更新個人檔案 / 帳戶資料流程圖



Update Mailing Address and Phone Numbers 更新郵寄地址及電話號碼

1. Click **“Personal Profile”** and then click **“Contact Information”**.
按「**Personal Profile**」，然後按「**Contact Information**」。
2. You can check your contact information and update your **Mailing Address, Mobile Phone No. or Home Phone No.** on this page.
你可於此頁面查閱你的通訊資料及更新你的**郵寄地址**、**手提電話號碼**或**住宅電話號碼**。
3. Click **“Submit”**.
按「**Submit**」。
4. Your contact information has been successfully updated.
你已成功更新通訊資料。



Home Message Box Logout Welcome Owen Tai Man Joinme 2013 (en/zh) DE190

Personal Profile Website User Guide

Personal Information

- Request for Change of Personal Information
- Change Password
- Contact Information
- My Application
- Programme Choices
- Payment
- My Declaration
- Download Area
- Message Box
- Contact Us

Contact Information

Mailing Address in English Room 248, 2/F, Main Building
The University Of Hong Kong
Pokfulam

Area Hong Kong

Mobile Phone No. 852 96765432
(SMS from the JUPAS Office and the Institutions will only be sent to a valid Hong Kong personal mobile phone number. Applicants who provide non-Hong Kong personal mobile phone numbers should check the messages under Message Box.)

Home Phone No. 852 23342330

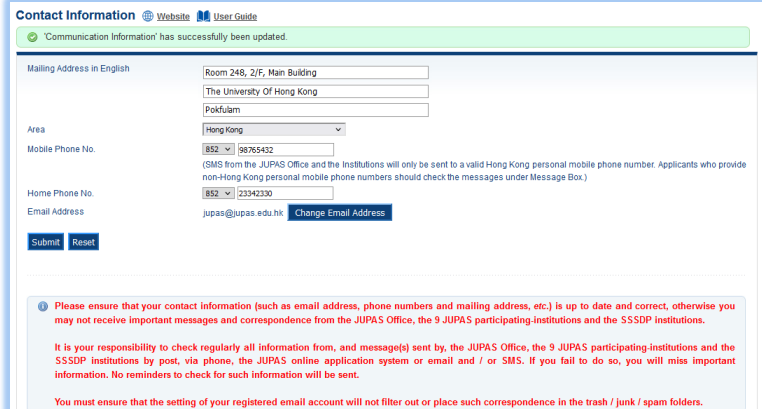
Email Address jupas@jupas.edu.hk [Change Email Address](#)

[Submit](#) [Reset](#)

Please ensure that your contact information (such as email address, phone numbers and mailing address, etc.) is up to date and correct, otherwise you may not receive important messages and correspondence from the JUPAS Office, the 9 JUPAS participating institutions and the SSSDP institutions.

It is your responsibility to check regularly all information from, and message(s) sent by, the JUPAS Office, the 9 JUPAS participating institutions and the SSSDP institutions by post, via phone, the JUPAS online application system or email and / or SMS. If you fail to do so, you will miss important information. No reminders to check for such information will be sent.

You must ensure that the setting of your registered email account will not filter out or place such correspondence in the trash / junk / spam folders.



Contact Information Website User Guide

Communication Information has successfully been updated

Mailing Address in English Room 248, 2/F, Main Building
The University Of Hong Kong
Pokfulam

Area Hong Kong

Mobile Phone No. 852 96765432
(SMS from the JUPAS Office and the Institutions will only be sent to a valid Hong Kong personal mobile phone number. Applicants who provide non-Hong Kong personal mobile phone numbers should check the messages under Message Box.)

Home Phone No. 852 23342330

Email Address jupas@jupas.edu.hk [Change Email Address](#)

[Submit](#) [Reset](#)

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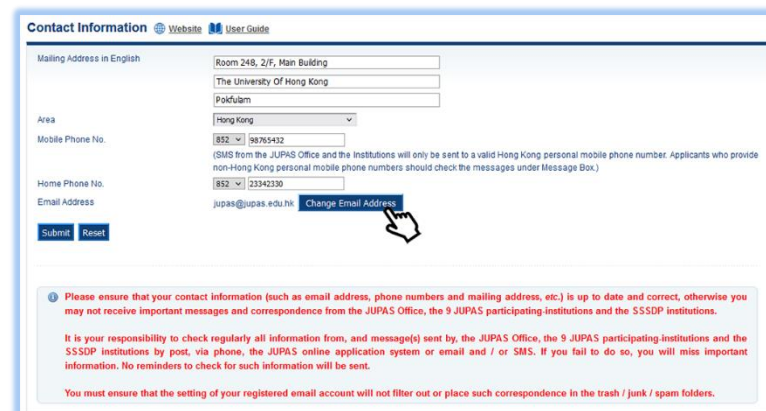
It is your responsibility to check regularly all information from, and message(s) sent by, the JUPAS Office, the 9 JUPAS participating institutions and the SSSDP institutions by post, via phone, the JUPAS online application system or email and / or SMS. If you fail to do so, you will miss important information. No reminders to check for such information will be sent.

You must ensure that the setting of your registered email account will not filter out or place such correspondence in the trash / junk / spam folders.

Change Email Address 更改電郵地址

1. Click “**Change Email Address**”.

按「**Change Email Address**」。



Contact Information Website User Guide

Mailing Address in English
 Room 24B, 2/F, Main Building
 The University Of Hong Kong
 Pokfulam

Area
 Hong Kong

Mobile Phone No.
 852 98765432
(SMS from the JUPAS Office and the Institutions will only be sent to a valid Hong Kong personal mobile phone number. Applicants who provide non-Hong Kong personal mobile phone numbers should check the messages under Message Box.)

Home Phone No.
 852 23342330

Email Address
 jupas@jupas.edu.hk **Change Email Address**

Submit Reset

IMPORTANT!
 Please ensure that your contact information (such as email address, phone numbers and mailing address, etc.) is up to date and correct, otherwise you may not receive important messages and correspondence from the JUPAS Office, the 9 JUPAS participating institutions and the SSSDP institutions.

It is your responsibility to check regularly all information from, and message(s) sent by, the JUPAS Office, the 9 JUPAS participating institutions and the SSSDP institutions by post, via phone, the JUPAS online application system or email and / or SMS. If you fail to do so, you will miss important information. No reminders to check for such information will be sent.

You must ensure that the setting of your registered email account will not filter out or place such correspondence in the trash / junk / spam folders.

2. Enter the new email address twice, password and the security code shown.

If you cannot identify the security code, click “**Display another Security Code**” for a new one; or click “**download audio**” to listen to a different code.

輸入新電郵地址兩次、密碼及頁面所顯示的保安碼。

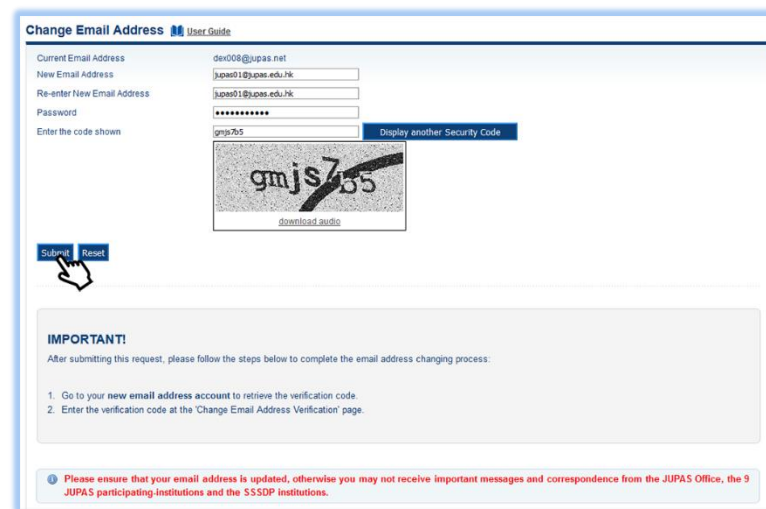
如果你無法辨認保安碼，按「**Display another Security Code**」以顯示另一組保安碼；或按「**download audio**」聆聽另一組保安碼。

3. Click “**Submit**”.

An email which contains a verification code has been sent to your newly registered email account.

按「**Submit**」。

一封附有驗證碼的電郵已發送至你新登記的電子郵箱。



Change Email Address User Guide

Current Email Address
 dse008@jupas.net

New Email Address
 jupes01@jupas.edu.hk

Re-enter New Email Address
 jupes01@jupas.edu.hk

Password

Enter the code shown
 gmjs7b5 **Display another Security Code**

download audio

Submit **Reset**

IMPORTANT!
 After submitting this request, please follow the steps below to complete the email address changing process:

1. Go to your new email address account to retrieve the verification code.
2. Enter the verification code at the 'Change Email Address Verification' page.

IMPORTANT!
 Please ensure that your email address is updated, otherwise you may not receive important messages and correspondence from the JUPAS Office, the 9 JUPAS participating institutions and the SSSDP institutions.

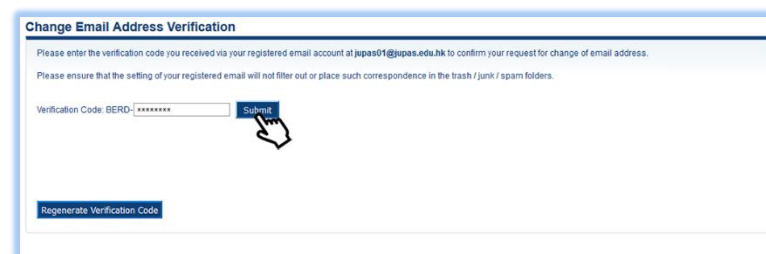
2.2 Update Contact Information

2.2 更新通訊資料

- Stay on this page and enter the Verification Code sent by the JUPAS Office.
If you do not receive the Verification Code, click **“Regenerate Verification Code”** to get a new one.

停留在此頁面及輸入由「大學聯招處」發送的驗證碼。

若未有收到驗證碼，按「**Regenerate Verification Code**」要求再次發送。



- Click **“Submit”**.

按「**Submit**」。

- Your email address has been successfully updated.

你已成功更改你的電郵地址。

